

WHAT THE MUSSER FUND WILL COVER:

- Programs in their first three years
- Projects IN the planning phase, or implementation phase

WHAT WILL NOT BE FUNDED:

- Capital expenses
- General operating support for organizations
- Ongoing program support

WHO CAN APPLY:

- Nonprofit 501(c)(3) organizations
- Organizations that are forming if sponsored by a 501(c)(3) organization
- Units of government at the local level
- Organizations that are located in, and serve the population of the United States

TO APPLY:

- Submit a proposal of not more than 5 pages, plus a project budget and appendices; these should include an organizational budget, a board list and a list of past funders and/or other funders for this project.
- Include the application **Cover Sheet** from the website
- Include a copy of your 501(c)(3) statement, or your 170 (b) statement if you are a unit of government
- Include letters from current or prospective stakeholders as outlined for each program. Please include letters of support from at least two (but not more than six) community members and institutions involved in your proposed project. The Fund is only able to consider letters that arrive in the same packet with your proposal and before the submission deadline.
- Electronic proposals will not be accepted. Please send your application packet in single-sided, unbound format. Please only send one copy. No materials other than those listed above will be included in the proposal review process. Only complete application packets will be considered.
- The Directors of the Laura Jane Musser Fund continue to be interested in the replicability of projects requesting funding. If you have plans to share your project results, please include them in your proposal.

PLEASE NOTE:

- All applications must include all items listed for each program and must be received in the Musser Fund Office by the application deadline. Proposals received after the deadline will not be considered this year.
- As a requirement of receiving a grant from the Laura Jane Musser Fund, all grantees are asked to complete and return a **Final Report Form** at the end of their grant period.
- Funding Decisions will be announced in February 2007.